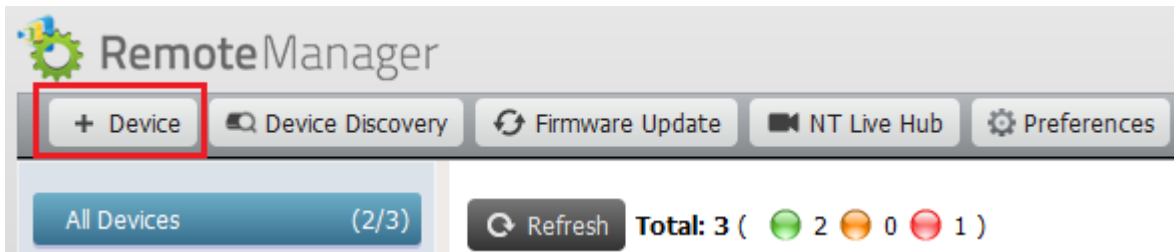


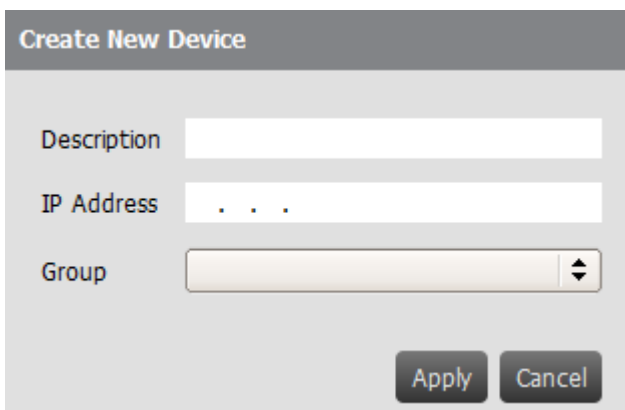
3. ADD/REMOVE/GROUP DEVICES

Add a device

1. To add a new device to the device list, click on the “+ Device” button at the top of the screen.



1. This will open the “Create New Device” window. Enter the device’s description (such as location), and IP address. You can also select a group (optional) from the group list pull-down menu. Click “OK” to complete adding the new device.

The screenshot shows a dialog box titled 'Create New Device'. It contains three input fields: 'Description' (a text box), 'IP Address' (a text box with three dots as a placeholder), and 'Group' (a pull-down menu). At the bottom right of the dialog are two buttons: 'Apply' and 'Cancel'.

1. When the new device is successfully added it will appear in the device list.
2. If the device is currently connected, the connection indicator will become green. Otherwise, it is in red.

Refresh		Total: 3 (2 0 1)			Search...	
...		Device Name	IP Address	Activity	Description	
1		Design Lab	192.168.50.187	Idle	Lab	
2		Room 405	192.168.50.55	Idle	Conference Room	
3		Novo-38100	172.18.69.57	Offline	NovoCast	

Remove a device

1. To remove a device from the device list, click on the device you wish to remove from the list then click the



icon.

2. A confirmation dialog will pop up. Click “Yes” to confirm or “No” to cancel.

Refresh device list

To refresh the list of devices in Remote Manager, click the “Refresh” in the upper left of the program screen.

Refresh		Total: 3 (2 0 1)			Search...	
...		Device Name	IP Address	Activity	Description	
1		Design Lab	192.168.50.187	Idle	Lab	
2		Room 405	192.168.50.55	Idle	Conference Room	
3		Novo-38100	172.18.69.57	Offline	NovoCast	

Group devices

Click the “+ Group” button to add a new group, and then give a group name, description and add devices into the group.

All Devices (2/3)

Unassigned Devices (2/3)

Group List:

☐ Multi Selectio

Elementary School (

+ Group

Sort

by Group Name

by Device Quantity

Manual

By Default ✓

List View

Edit View

Cancel All Hidden

Refresh Total: 3 (2 0 1)

		Device Name	IP Address
1		Design Lab	192.168.50.187
2		Room 405	192.168.50.55
3		Novo-38100	172.18.69.57

Once the group is defined, you can click the group name to view group device list and apply the settings to the group. In addition, you can click the button  and  to change and delete group respectively.

All Devices (2/3)

Unassigned Devices (0/1)

Group List:

Building A

Refresh Total: 2 (2 0 0)

		Action	Device Name	IP Address
1			Design Lab	192.168.50.187
2			Room 405	192.168.50.55

[<](#)
 Back